PGSS

POST-GRADUATE STUDENTS' SOCIETY OF McGILL UNIVERSITY INC.
Minutes – Executive Meeting
Thomson House 403
7 July 2010 – 18h00
E-10-07-#03

Present: President Alexandra Bishop, **VP External** Ryan Hughes, **VP Academic** Dahlia ElShafie
Via Skype: VP Internal Magnus Bein, **VP Finance** Natalie Lee

Call to Order
18h06

1. Approval of the Agenda

The agenda was approved.

2. Announcements

No announcements.

3. Approval of the Minutes

3.1 E-10-06-#01
The minutes were approved.

3.2 E-10-06-#02
The minutes were approved.

4. New Business

4.1 Survey Monkey Charges (E-10-06-#004) (VP Academic)
BIRT $64 be taken from the VP Academic budget to pay for Survey Monkey charges.

Motion passed.

4.2 Telephone Charges for the Executive (E-10-06-#003) (President)
BIRT $80 be allocated per month, per Executive, for the cell phone allowance from the Executive Pool to the Stipend Pool ($2,400 shifted from Executive Pool to Stipend Pool).

Motion passed.

4.3 Survey Monkey Subscription (E-10-06-#005) (VP Academic)
BIRT $300 be allocated from the Executive Pool for an annual Survey Monkey subscription;
BIFRT the PGSS Services Coordinator be the administrator of this account;
BIYFRT the PGSS Services Coordinator coordinate distribution of user names and passwords to the entire Executive;
BISYFRT subscription is for one year only, to be renewed at the discretion of the new Executive.

Motion passed.

5. Discussion

5.1 Translation of the Constitution
Discussion ensued.

5.2 Executive Retreat
The Executive retreat is moved to August 28th.

5.3 AGM and Council Dates
Discussion ensued.

5.4 Cell phone allowance
Discussion ensued.

5.5 PGSS fee structure for off campus programs
Discussion ensued.

5.6 Committee Recruitment Suggestions
Discussion ensued.

5.7 Plans for Committee Recruitment
Discussion ensued.

5.8 Mat/Pat Initiative on the Agenda for the CAGS conference
Discussion ensued.

5.9 Updating the Academic and University Affairs Website
Discussion ensued.

5.10 Survey Subscription
Discussion ensued.

Adjournment
19h00