PGSS

POST-GRADUATE STUDENTS' SOCIETY OF McGILL UNIVERSITY INC.
Board of Directors Meeting - Minutes
Thomson House, Room 403
07 January 2010 – 19h00
BoD-10-01-#04

Present: VP Finance Eric Pollanen, **VP Internal** Charalampos Saitis, **President** Daniel Simeone, Aiyin Wang, Jaideep Oberoi, Grayden Wagner

Guests: Business Manager Andre Pierzchala

Call to Order
19h05

1. Approval of the Agenda

The agenda was approved.

2. Announcements

No announcements.

3. Approval of the Minutes

3.1 BoD-09-11-#03
Minutes were approved.

4. Business

4.1 Service Standards (BoDR-10-01-#16) (VP Finance)
BIRT PGSS implement and circulate the accompanying service standards.

Motion passed unanimously.

5. Discussion

5.1 Employee Policy Manual (Jaideep Oberoi)
Discussion ensued.

5.2 Thomson House Marketing (including value proposition) (Aiyin Wang)
Discussion ensued.

5.3 Management Systems (Grayden Wagner)
Discussion ensued.

5.4 POS Review
Discussion ensued.

5.5 New website update
Discussion ensued.

5.6 Capital projects
Discussion ensued.

Next meeting: February 17th, 7:00pm, room 403.

Adjournment
20h30

Board member tasks for next meeting:
- Employee Policy Manual (Jaideep Oberoi)
- Thomson House Marketing (including mock ups) (Aiyin Wang & Business Manager)
- Service Standards follow-up (Business Manager)
- Management Systems (Grayden Wagner & Jaideep Oberoi)
- Second Quarter Financials (VP Finance)