PGSS

POST-GRADUATE STUDENTS' SOCIETY OF McGILL UNIVERSITY INC.
Board of Directors Meeting - Minutes
Thomson House, Room 403
28 October 2009 – 18h30
BoD-09-10-#02

Present: President Daniel Simeone, **VP Finance** Eric Pollanen, Jaideep Oberoi, Aiyin Wang, Sebastian Kaats, Grayden Wagner, **Business Manager** Andre Pierzchala

Regrets: VP Internal Charalampos Saitis

Call to Order
18h40

1. Approval of the Agenda

Agenda approved as amended.

2. Announcements

None.

3. Approval of the Minutes

3.1 BoD-09-09-#01
Minutes approved.

4. Business

4.1 Ratification of Board Nominee (BoDR-09-10-#07) (VP Finance)
BIRT Grayden Wagner be appointed, effective immediately, to the PGSS Board of Directors as a Montreal community PGSS board member.

Motion passed unanimously.

4.2 Acceptance of Audited Financial Statements (BoDR-09-10-#08) (VP Finance)
BIRT PGSS Inc. accept the audited financial statements.

Motion passed unanimously.

4.3 Motion of thanks to the PGSS Management Team (BoDR-09-10-#09) (VP Finance)
BIRT PGSS Inc. thank the management team for its excellent work in steering PGSS through last year's financial crisis.

Motion passed unanimously.

4.4 Hiring of Chef (BoDR-09-10-#10) (VP Finance)
BIRT the board authorize the hire of Patrizia Di Cori for the position of Chef, effective October 12, 2009.

Motion passed unanimously.

4.5 Business Manager Compensation (BoDR-09-10-#11) (VP Finance)
WHEREAS the board placed on the current Business Manager the additional temporary responsibility of Acting Business Manager in October 2008, without additional compensation provided at that time;
WHEREAS the current Business Manager became the permanent Business Manager on March 11 2009 without additional compensation provided at that time;
WHEREAS the issue of adjustment of compensation was to be resolved after the PGSS financial crisis had come to an end and;
WHEREAS the audited financial statements have been accepted by the Board of Directors and demonstrate that the PGSS financial crisis is now at an end;
BIRT the compensation of the Business Manager be increased by $10, 000 per annum, to reflect the additional responsibility associated with the position, effective November 1st 2009.

Motion passed unanimously.

4.6 Motion for Additional Signing Officer (BoDR-09-10-#12) (VP Finance)
BIRT Daniel Simeone be made a signing authority for PGSS Inc.

Motion passed unanimously.

4.7 Adoption of Corporate Bylaw for House Rules (BoDR-09-09-#05) (President)
BIRT Corporate Regulation 2, PGSS House Rules and Society Affairs, be adopted.

Motion passed unanimously.

5. Discussion

5.1 Salary Scale Template
Discussion ensued.

5.2 Thomson House Marketing Plan

Discussion ensued.

5.3 Employee Policy Manual (EPM)
Discussion ensued.

5.4 MoA Negotiation
Discussion ensued.

5.5 Service Standards
Discussion ensued.

5.6 Board Member Tasks for Next Meeting
-Employee Policy Manual (Jaideep Oberoi)
-Thomson House Marketing (Aiyin Wang and Business Manager)
-Service Standards (Sebastian Kaats)
-Management Systems (Grayden Wagner)

Board members will review and report at the next Board meeting.

5.7 Next Meeting Date
-Wednesday, November 25th, 6:30pm, room 403.

Adjournment
21h30